

**MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 3 OF 21/22**

**EXPRESSION OF INTEREST FOR THE MANAGEMENT OF OUTDOOR  
ADVERTISING SIGNS WITHIN MSUNDUZI MUNICIPALITY PROPERTY**  
**TENDER NOTICE**

Msunduzi Municipality is looking for an interested service provider with experience in management of outdoor advertising signs within the municipality.

It Tender documents will be made available to tenderers from **14h00 on Thursday, 29 July 2021**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R568.10 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).**

**Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with “Contract No. SCM 3 OF 21/22”** with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Monday, 30 August 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

No.	Evaluation Criteria	Maximum Points
1	<b>Experience:</b> <ul style="list-style-type: none"><li>▪ Proven experience in successful running of outdoor advertisement services in local government</li><li>▪ List at least three (03) similar or related contracts / appointments from government / municipalities (per contract / appointment)</li><li>▪ Proof of partnerships with advertisement industry players (List and attach proof of at least two)</li></ul>	40 Points
2	<b>Capacity (Personnel)</b> Provide detailed CV of key personnel with qualifications (at a level of master's degree / Town Planning / MBA) and demonstrate personal experience in management of outdoor advertising signs within local government for more than 10 years.	20 Points
3	<b>Proposed Management Plan:</b> Sound management plan including systems, staffing, operations	10 Points

4	<b>Financial proposal:</b> Submit a detailed financial proposal and profit sharing	10 Points
<b>Total Functionality Points</b>		<b>80 Points</b>
<b>Threshold to Qualify for Stage Two</b>		<b>75% (60 Points)</b>

## **SECTION 2 – SUPPLY AND INSTALLATION OF ROAD STUDS**

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR. M.P KHATHIDE: CITY MANAGER**